

# TIME TRACKING EASILY AND DIGITALLY

We save you time! With the digital time recording system from Hays, you will save time and effort. Simply and conveniently.

With the help of MyTime by Hays you can electronically record your working times on your PC or while on the go and send them straight to the project manager for approval. MyTime by Hays is also the perfect solution for customers, because they can approve the times you entered with just one click.

## YOUR BENEFITS AT A GLANCE

### Process optimisation

The time recording saves you time and effort. Thanks to the electronic approval procedure and subsequent automated processing, we speed up your billing process.



### Transparency

MyTime by Hays offers an appealing, intuitive user interface and all the important project information at a glance.



### Efficiency

With advanced features such as favourites, fast entry, etc., MyTime by Hays provides a user-optimised time recording.



## GET IN TOUCH WITH US

Do you have any questions or suggestions regarding MyTime by Hays? Please contact us directly at:

**E-mail:** [mytime@hays.de](mailto:mytime@hays.de)

**Service desk:** +49 (0) 621 1788 1788

**Service hours:** Mon-Fri: 8:00 am - 05:00 p.m.

### Data protection notice::

We only store your data in reliable, ISO-certified data centres of the European Union. This is how we ensure the confidentiality of your data.

### Further information:

<https://www.hays.de/en/privacy-policy>

### Please note:

You decide whether you want to use MyTime by Hays or not. The customer's consent to electronic time approval is also voluntary.