

EASY AND DIGITAL TIME TRACKING FOR YOUR FREELANCERS



Would you like to approve the project report in an uncomplicated and convenient way – with just a single click?

Then we have the perfect solution for you! Thanks to MyTime by Hays, the freelancers we recruit for you will be able to record their working hours electronically and have them approved by you.

HERE'S HOW IT WORKS

To use MyTime by Hays, you don't need to install any software or apps. To open the PDF document, all you need is Adobe Acrobat Reader.



Once the freelancers have digitally recorded their working hours, you will receive a PDF document by e-mail.



Now you can approve or decline the recorded times with just one click. The freelancers are then automatically informed of your decision.



The billing process is automatically processed by Hays and you will receive your invoice along with the approved time sheet for better traceability.



YOUR ADVANTAGES AT A GLANCE



Efficiency

Thanks to clear and standardised project reports you save time and effort. The digital approval of working times by e-mail is easy and convenient.



Transparency

Only the general terms and conditions agreed in the contract are shown in MyTime by Hays. Freelancers are not able to make any deviating entries.



Process optimisation

Period-based invoicing thanks to electronic approval procedure and subsequent automated processing.

GET IN TOUCH WITH US

Do you have any questions or suggestions regarding the automated approval process? Please contact us directly at:

E-mail: mytime@hays.de

Service desk: +49 (0) 621 1788 1788

Service hours: Mon-Fri: 8:00 am - 05:00 p.m.

Important notice:

The freelancers decide for themselves whether they want to use MyTime by Hays to record their working hours. Of course, the use of the electronic time approval is also voluntary for you.

Data protection:

<https://www.hays.de/en/privacy-policy>